



Kluane National Park Management Board
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Meeting Minutes 06-20
July 15, 2020
KNPMB Office
5:30 pm

1. Call to Order 5:32 p.m.

In Attendance – Elsabe Kloppers – Acting as Chair (phone), Pauly Sias, Ryan Long (phone), Michael Riseborough, and Samantha Franklin.

2. Review and approve draft Agenda 06-20

Motion 01-06-20: Pauly S. motions to adopt the agenda as presented. Ryan L. seconds the motion. Approved unanimously.

3. Review and approve draft Minutes 05-20

Motion 02-06-20: Michael R. motions to accept Minutes 09-19. Ryan L. seconds the motion. Approved unanimously.

4. Old Business

4.1. Site Manager's Update – Carly Sims

On June 1 trails and day use areas in the Kluane National Park were opened. On June 22 campgrounds opened as well as overnight back country use, registration was by phone and permits were emailed. Now at stage 3 on July 15, the visitor center at Da Ku was opened and using flexi glass barriers for safety as well as masks when safe distances can't be practiced. Day use areas and the outhouse at Kathleen Lake opened. Parks Canada is offering interpretive programs such as campfire talks at campgrounds. Parks will also host guided hikes, the information is up on the website. You can register for back country at the visitor center now.

4.2. Action Log Review

Many items on the action log are still deferred.

Robin and Ryan to hand in their Bios - Action Item 03-06-18

Training has been deferred until the fall – Action Item 01-01-19

Samantha F. will spend the Coast Mountain voucher from the credit card reimbursement on little gifts. Motioned by Pauly S. second by Michael R. Action Item 06-01-20

4.3. Chair's Update

CAFN is having their virtual GA August 1, 2.

KFN harvest camp August 8.

More information and a confirmation of agenda for both to come.

5. Finance and Administration

5.1. June 2020 Financials

Due to the credit card being reimbursed from the Cabela's purchase, fees being paid off and the purchase on the Coast mountain gift voucher, we had \$3.94 left over as a credit. Michael R. motioned this be put towards the purchase for the Coast Mountain purchase. Ryan L. second.

Second Quarter letter ready for signing to go to Linaya W.

Balance sheet and Income statement need the numbers highlighted from now on to make them easier to read.

Michael R. motioned approval for financials and Ryan L. second the motion.

5.2. Administrator's Update

5.3 Office hours

It is critical to keep the office open for a few hours through the week for the public to come in. Post appointment only to book clients in also. Offices are still closed to the public at the moment due to Covid-19.

6. New Business

7. Updates or Additions

Samantha F. now has signing authority for CIBC.

Samantha F. now has CRA authority to file Year End.

Events attended on behalf of the board must be approved by the chair to be covered by honoraria; "The chair's responsibilities will be, but are not limited to: approve activities of other board members on behalf of the board".

8. Next Regular Meeting Dates

August 26, 5:30pm.

9. Adjournment at 6:38 p.m.

Pauly S. Motioned to adjourn. Ryan L. Second.

Chair or Vice-Chair

Administrator