



Kluane National Park Management Board
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Meeting Minutes 06-21
June 15th, 2021
KNPMB Office, Haines Junction

1. Call to Order 5:39pm

2. Review and approve draft Agenda 06-21 (remove 4.3.2-4.3.4)

- Motion 01-06-2021: Mickey moves, Ellen seconds, to approve Agenda after moving 4.3.1-4.3.4 to next meeting. All in favor.

3. Review and approve Minutes 04-21 & 05-21

- Motion 02-06-2021: Ellen moves, Robin seconds to approve Minutes 04-21. All in favor
- Motion 03-06-2021: Mickey moves, Ellen seconds to approve Minutes 05-21 with edits. All in favor.

4. Old Business

4.1. Action Log Review

- Update Action Item 2018-03-06: Admin to upload bios & photos.
- Update Action Item 2020-09-29: Elsabe to contact Jackie (external relations) RE moving forward.
- Update Action Item 2021-01-01: Forms still needed from Ellen & Ryan
- Update Action Item 2021-05-06 : Elsabe to compile comments from the board to pass to Linaya.
- Update Action Item 2021-04-04: Add waiting for response "from CAFN".
- Update Action Item 2021-05-04: Received file from Linaya, still need to collect all letters.
- Update Action Item 2021-05-08: Robin to follow up on two-signature chqs.

4.2. Chair's Update

- Elsabe will be out of town for two weeks but not out of contact range. Nothing else to report.

4.3. Site Manager's Update

- Welcome back to Linaya.
- On June 2nd Parks Canada did a presentation for CAFN on the remediation process which went very well, and are currently waiting for a response from CAFN on how they would like to move forward.

- Parks has been primarily focusing on internal operations of opening up.

4.4. Workplan 2021-2022

- No current updates other than reiteration that Elsabe will forward the plan to Christa so it can be added to subsequent meeting package.
- Just a note that some of the first nation events are not happening as expected due to current Covid situation.

4.5. Management Plan Review Draft

- Still waiting for members' comments.
- Reiteration of update to Action Item 2021-05-06: Members are to please forward all comments to Elsabe to be compiled.

5. Finance and Administration

5.1. May 2021 Financials

- Nothing to report.

5.2. Administrator's Update

5.2.1. New Laptop & Software

- Motion 04-06-2021: Ellen moves, Ryan seconds, all in favor to authorize new laptop for Admin. Christa to compile quote for up to \$1500 Laptop plus required software including Microsoft office, Sage 50, etc. All in favor.

5.2.2. Credit Card

- Motion 05-06-2021: Mickey moves, Ellen seconds for Admin to arrange (with Sylvie help) for an office credit card with a limit of \$1000. All in favor.

5.2.3. Post Office Box bill \$181.65

- Approval for Christa to pay PO Box Bill.

6. New Business

6.1. ARRC Meeting

- No one able to attend.

6.2. Board member vacancies

- Recognition of Pauly's resignation. Add to Action Item 2021-04-04: Letter drafted by Elsabe ready to be mailed to Chief Dixon re a new nominee. Christa to mail. Board is currently waiting for appointment responses from both CAFN & KFN.

6.3. KNPMB Office hours

- Action Item 2021-06-01: Christa to make sign & update website: Office will be open on Wednesday 1-5pm.

7. Updates or Additions

- Action Item 2021-06-02: Christa to update basic Board information document from Linaya (contacts, etc) and make accessible to board members only.

8. Next Regular Meeting Dates

8.1 Strategic Planning Mtg: Jul 10th 10am

- Update Action Item 2020-02-01: Strategic Planning meeting planned for July 10th, 10am. Christa to look into meeting space rental/catering, potential

facilitator: Robin to reach out to primary option, Elsabe to reach out to secondary option. Christa to look into previous cost of facilitator (ask Sylvie).
Meeting Goal: to conclude with final product, including next steps.

8.2 Next Board Meeting: Jul 20th 6pm

9. Adjournment 7pm

Chair or Vice-Chair

Administrator