



Kluane National Park Management Board
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Meeting Minutes 03-21
March 16, 2021
KNPMB Office

1. Call to Order 5:53p.m.

In Attendance – Robin Chambers – Chair, Elsabe Kloppers, Ryan Long, Michael Beattie, Pauly Sias (phone), Linaya Workman (phone) and Sylvie Gewehr.

2. Review and approve draft Agenda 03-21

Motion 01-03-21: Elsabe K. moves to adopt the agenda as presented. Ryan L. seconds the motion. Approved unanimously.

3. Review and approve draft Minutes 02-21

Motion 02-03-21: Pauly S. moves to accept the minutes 02-21 with minor corrections. Ryan L. seconds the motion. Approved unanimously.

4. Old Business

4.1. Action Log Review

Action items 02-02-2021 to 05-02-2021 have been completed.

4.2. Chair's Update

Nothing to discuss..

4.3. Site Manager's Update

The new Contribution Agreement between Parks Canada and the KNPMB, which will cover the next five fiscal years, is currently being finalized.

Parks Canada is planning for a regular season, knowing that all visitors coming to KNPR will be following the Yukon Government Covid-19 safety guidelines.

4.4 Contribution Agreement – Final Reporting

The Site Manager will complete the 2016-2021 Contribution Agreement reporting, once the new Contribution Agreement has been finalized.

5. Finance and Administration

5.1. February 2021 Financials Review

Motion 03-03-21: Elsabe K. motions to accept the February 2021 financial statements as presented. Michael B. seconds the motion. Approved unanimously.

5.2 Approval of the January 2021 Financials

Motion 04-03-21: Elsabe K. motions to accept the January 2021 financial statements as presented. Ryan L. seconds the motion. Approved unanimously.

5.3 Administrator's Update

Sylvie Gewehr is helping out with administration until a new administrator is hired.

Board member Ryan Long's term will expire this year.

Action Item 01-03-21: Send letter to Chief Steve Smith to inform him that Ryan Long's term will expire in September 2021.

6. New Business

6.1 Discussion on Heritage Policies and Legislation

The Board is still waiting on more information regarding potential meeting dates.

6.2 New administration hire, interview process and training

The competition closed and candidates who were screened in will be contacted shortly for interviews. Once the new administrator is hired, Sylvie Gewehr will assist with training.

6.3 Thank you present for Michael, card signing

Present has been delivered and card will be procured shortly.

6.4 Status/attendance on Bison & Grizzly meetings

Robin C. and Elsabe K. attended the Grizzly meeting.

6.5 Signing authorities

Elsabe K. is working with the bank to update the Board's signing authorities. The bank will confirm when Michael B. and Pauly S. can sign the papers at the local branches.

6.6 Comments on species at risk within Kluane National Park (Pika)

The Board is waiting to receive Parks Canada's review of the reports and will comment on that.

6.7 Rotation of the Chair

Election of the new Chair (effective April 1):

Robin C. nominates Elsabe K. to be Chair. Michael B. seconds the nomination. Approved unanimously.

Election of the new Co-Chair (effective April 1):

Elsabe K. nominates Robin C. to be Co-Chair. Ryan L. seconds the nomination. Approved unanimously.

7. Updates or Additions

Motion 05-03-21: Elsabe K. motions to allow Sylvie Gewehr to renew the Board's web domain name and hosting services. Pauly S. seconds the motion. Approved unanimously.

8. Next Regular Meeting Dates

Tuesday April 20th, 2021 at 5:30pm, KNPMB Office

Tuesday May 18th, 2021 at 5:30pm, KNPMB Office

9. Adjournment at 7:55 p.m.

Chair or Vice-Chair

Administrator