



Kluane National Park Management Board
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Meeting Minutes 07-21
July 20th, 2021
KNPMB Office, Haines Junction

1. Call to Order at 6:30pm

In Attendance – Elsabe Kloppers, Robin Chambers, Ryan Long, Ellen Bielawski, Christa Egli

2. Review and approve draft Agenda 07-21

Motion 01-07-21: Robin motions, Ryan seconds, all in favor.

3. Review and approve Minutes 06-21

Motion 02-07-21: Ryan motions, Robin seconds, all in favor.

4. Old Business

4.1. Action Log Review

Action item 01-07-2021: Admin to add mailbox for office to staples Shopping list.

Update Action Log: 2018-03-06; 2020-02-01; 2020-05-02; 2021-01-01; 2021-05-04; 2021-05-06; 2021-05-08; 2021-06-01

4.2. Chair's Update

Elsabe: nothing to report at the time.

4.3. Management Plan Review Draft – Update

All submitted comments have been compiled and sent to Linaya.

4.4. Strategic Planning Meeting – Confirmed: Sept 11th 2021

Diyet will be facilitating, meeting to be held at Raven's Rest Inn. Admin to email all strategic planning documents to all members. Idea of meeting is to bring rough notes together into a finalized document.

4.5. Board member vacancies – Update

At the moment no word from either CAFN & KFN, requests have been mailed and emailed. Admin to reprint letters and re-mail.

5. Finance and Administration

Made board aware of slight overage in contractor fees, plan to adjust accounts.

5.1. June 2021 Financials

Action item 02-07-2021: Admin to find out where we are at with funding from Sylvie.

Motion 03-07-2021: Robin motions to approve July financials, Ryan seconds, all in favor.

5.2. Administrator's Update

5.2.1. KNPMB Website updated, Parks Canada website board info?

Member bios/photos updated. Office manager hiring in news and updates needs to be removed. Minutes to be added by admin – update Action Log.

Admin to contact Linaya about updating Parks Canada website.

5.2.2. New Laptop & Software

Motion 04-07-2021: Ellen motions to purchase new laptop on account at Staples, Robin seconds, all in favor.

Motion 05-07-2021: Ryan motions to purchase Sage Pro, Microsoft Office, Adobe Acrobat, shredder (and mailbox from above). Christa to put on account at Staples, Robin seconds, all in favor.

5.2.3. Credit card pending still, Debit card

Motion 06-07-2021: Robin motions to purchase \$1000 reloadable Credit Card from Canada Post, Ellen seconds, all in favor.

5.2.4. Updating CRA contact information.

Board agreed to only have current contact information for Chair & Vice Chair on CRA website. Action item 03-07-2021: Admin to remove old members & update.

5.2.5. Gift for Pauly – Update

6. New Business

No new business.

7. Updates or Additions

8. Next Regular Meeting Dates

August board meeting August 17th, 2021

Strategic Planning meeting September 11th 2021

9. Adjournment at 7:30pm

Chair or Vice-Chair

Administrator