



Kluane National Park Management Board  
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Meeting Minutes 07-22  
6:00pm, July 19<sup>th</sup> 2022  
KNPMB Office, Haines Junction

### 1. Call to Order 6:10pm

Elsabe Kloppers (Chair), Robin Chambers (Vice Chair), Ellen Bielawski, Mickey Beattie, Tim Gauthier (External Relations Manager, Parks Canada), Rachele Linde (Public Outreach & Education Officer, Parks Canada), Craig McKinnon (A/ Site Manager, Parks Canada);  
Regrets: Matt Brown

### 2. Review and approve draft Agenda 07-22

Motion 01 07-22: Mickey moves to approve draft agenda, Robin seconds, approved unanimously.

### 3. Review and approve Minutes 06-22

Motion 02 07-22: Robin motions to approve minutes with changes, Mickey seconds, approved unanimously.

### 4. Presentations & New Business

4.1. Presentation by Rachele Linde on Management Plan.

Action Item 01: Admin to add Management Plan one-pager to website/facebook.

4.2. Update on meeting with Roger Brett the visiting Forest Health Specialist (Ellen)

- Ellen attended meeting and passed on impressions to the board. General discussion on the overall healthy state of the forest here in the park.

4.3. Discussion on nomination requirements for Board appointees.

- Discussion on question from a FN member about requirements for being on the board. Must board members reside in KFN territory? Can someone be “remote” and still be on the board? Board to revisit guidelines on requirements for members, number of meetings attended in-person, etc.
- Action Item 02: Suggestion letter to the FN to be drafted stating that the FN can appoint whomever they choose but the board prefers the member be available for in-person attendance and that the member have a direct connection to the land and region.
- Action Item 03: Operating Procedures to be updated to include:
  - o new provisions for member attendance via virtual meetings
  - o member selection board-preferences based travel budget, meeting attendance requirements, and member connection to, and engagement with, the local community & KNP region.

### 5. Old Business

### 5.1. Chair's Update

- Nothing to add as of today from chair and vice-chair.

### 5.2. Site Manager's Update

- Kluane National Park is in full operational swing.
- COVID mitigation practices in place in the workplace.
- Vegetation plots update
- Fire crews have relaxed due to recent rains.
- Lots of organization around Management Planning.
- Discussion on local climate change reports.
- Planning for Minister of Environment meeting August 29<sup>th</sup> 2022
- Pandemic still creating challenges with filling vacant staff positions.
- Thechàl Dhal voluntary closures have been met with good compliance.

### 5.3. CAFN & KFN AGA Final Booth Preparation

- Board to have a table at the CAFN AGA, Ellen to attend. Robin to represent the board at the KFN AGA.
- Printing of Strategic Plan one-pager, & copies of Strategic Plan. Craig to possibly provide map for board to set up.

### 5.4. Review of Board's Annual Plan - Moved to August meeting.

## 6. Finance and Administration

### 6.1. June 2022 Financials

Motion 03 07-22: Ellen moves to approve June financials, Robin seconds, approved unanimously.

### 6.2. Administrator's Update

- Discussion on uncashed cheques from previous year.  
Motion 04 07-22: Ellen motions to replace Pauly's missing cheques, Mickey seconds, approved unanimously.
- Request from Admin for the purchase a vacuum for the office.  
Motion 05 07-22: Robin motions to approve purchase of vacuum under \$200, Ellen seconds, approved unanimously.

## 7. Updates or Additions

- Request came through for possible sharing of the office. Discussion by board, decision to deny request based on feasibility and flexibility for admin.

## 8. Action Log Review & Update

## 9. Next Meeting Dates

- August Board Meeting: Aug 9<sup>th</sup> 2022
- September Board Meeting: Sept 27<sup>th</sup> 2022

## 10. Adjournment 9:00pm

- Motion 06 07-22: Ellen motions to adjourn, Mickey seconds, approved unanimously.