



Kluane National Park Management Board
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Meeting Minutes 08-21
Aug 17th, 2021
KNPMB Office, Haines Junction

1. Call to Order 6:23pm

In Attendance – Elsabe Kloppers (Chair), Robin Chambers (Vice Chair), Linaya Workman, Mickey Beattie, Ellen Bielawski, Christa Egli (Admin)

2. Review and approve draft Agenda 08-21

Motion 01-08-21: Mickey moves to adopt agenda with minor changes, Ellen seconds, approved unanimously.

3. Review and approve Minutes 07-21

Motion 02-08-21: Ellen moves to adopt 07-21 Minutes, Robin seconds, approved unanimously.

4. Old Business

4.1. Action Log Review

- 2020-05-02 Move external training to Deferred, keep internal training In Progress.
- 2020-09-29 Elsabe has tried to email Jackie. Linaya to coordinate a meeting with Jackie.
- 2021-05-08 Robin has confirmed cheques should be arriving shortly.
- 2021-05-04 Linaya to check for Mickey's letter.

Deferred:

- 01-02-20, 03-11-20 Remove
- 09-29-20 Add: Create joint letter from Board and Parks.

4.2. Workplan Review

- Board Membership & scheduled staff training are on-going items in the Workplan. Members to review Workplan for next meeting.
- Christmas party?

4.3. Chair's Update

- Elsabe: Acknowledged that many members of the board and the community have been hit hard this season. KNPMB recognition and condolences during these hard times.
- Robin: KFN to be having an election Oct 15th 2021

4.4. Site Manager's Update

- Comments on management plan were forwarded Graham Dodd.
- Meetings with CAFN about the farm have been continuing.

- Linaya to prepare letter RE park boundary adjustments. Birch will update Board at next meeting.
- Northern Nights will be scaled back (no bbq) but still including workshops and Astronomical Society. September 17-19th 2021

4.5. Board member vacancies – Update

- Matthew Brown CAFN nomination in process, waiting for letter pending the paperwork going through in time. KFN nomination will not be possible till after the election.

5. Finance and Administration

5.1. July 2021 Financials

- Admin to meet with Sylvie to do a Q2 funding request. Need to follow up with board Aug 18th 2021 RE Balance Sheet.

5.2. Administrator's Update

5.2.1. New Laptop & Software purchase

- Everything has been purchased from Staples. Still waiting on delivery of Laptop and shredder. Admin to pick-up when next in Whitehorse.

5.2.2. Mailbox

- Purchased. Action Item: Admin to contact landlord RE installation.

5.2.3. Credit card pending still

- Action Item: Admin to return \$1000 to account to be on hold until reloadable cards are available.

5.2.4. Ladder for balcony

- Action Item: Admin to ask landlord about possible fire ladder for balcony.

5.2.5. Gift for Pauly – Update

- Card and gift mailed.

5.2.6. Gift for Ryan Long

- Gift card for Ryan from Canadian Tire. Elsabe to go into Whitehorse Aug 18th 2021.

6. New Business

7. Updates or Additions

8. Next Meeting Dates

- Strategic Planning Meeting September 11, 2021 @ Raven's Rest Inn
- Northern Nights Festival Weekend of September 18th.
- September 21st, 2021 Board Meeting

9. Adjournment 8:00pm