



Kluane National Park Management Board
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Meeting Minutes 08-22
6:00pm, August 9th 2022
KNPMB Office, Haines Junction

1. Call to Order 6:09pm

Elsabe Kloppers (Chair), Robin Chambers via meets (Vice Chair), Mickey Beattie, Matthew Brown, Craig McKinnon (A/ Site Manager, Parks Canada)

2. Review and approve draft Agenda 08-22

Motion 01 08-22: Mickey motions to approve agenda, Robin seconds, approved unanimously.

3. Review and approve Minutes 07-22

Motion 02 08-22: Mickey motions to approve minutes, Robin seconds, approved unanimously.

4. Presentations & New Business

4.1. Discussion on & preparation for visit of Minister of Environment & Climate Change.

- Minister arrives in Haines Junction on Monday August 29th. Discussion of planned events and if the board is interested in sending a member to attend.
- Very good opportunity for the board; Robin, Mickey and possibly Ellen will look into attending. Discussion on message & materials for attendees.
- Action Item 01: Admin to put together swag/messaging package including business card, pin, Strategic Plan one-pager, etc.

4.2. CAFN Hoodoo Mtn Visit (Update from Craig)

- Working with CAFN on planning a day trip to Hoodoo Mountain, which would be a rare opportunity to bring awareness to the area.

5. Old Business

5.1. Chair's Update

- Nothing from Chair at this time.
- Robin's comments on the GA: Motion put forward for KFN to write a letter to the board ensuring that consultation does happen, to reiterate the point that the bighorn sheep project, along with other opportunities, are dependent on the rezoning within the management plan.

5.2. Site Manager's Update

- Just past mid-season, so park is generally a bit slower.
- Weather is cooling and fire risk is most likely over.
- Finance planning and reporting is underway which require realistic projections for the rest of the year.

- Farm remediation project is still in process. Assessing the soil for gas contamination in order to figure out how to most effectively remediate the situation.
- Discussion on cabins at Kathleen Lake.
- Despite high visitor numbers, Daku Visitor Centre has reduced hours due to staffing challenges brought on by Covid.
- Core Forest Health crew is still in area doing surveys.
- Update on recent Bear death. Parks is looking into working with conservations officers and vets to try to relocate another bear with same desensitization issues.

5.3. CAFN & KFN AGA Reflections/Comments

- See comments from Robin in Chair's Update on KFN GA, Ellen not in attendance to comment.

5.4. Discussion of membership criteria documents from Craig

- These are criteria that Parks Canada uses for Federal employees – approached very much like a job interview.
- Elsabe drafted email in response to KFN question including comments from last meeting as well as inspiration from Federal criteria.
- Reiteration of importance of member in-person attendance and it's benefits. Members bring unique elements to the meeting from each of their respective communities which highlights the importance of member connection to local region.
- Action Item 02: Admin to add "Update of Operation Procedures" to next meeting agenda.

5.5. Review of Board's Annual Workplan

- Drafted last year to provide guidance and rough calendar of goals for the board.
- Discussion & bringing document up-to-date.
- Focus on completion of items and current issues like Youth engagement. Discussion on possible opportunities to work with the new FN School Board.

6. Finance and Administration

6.1. July 2022 Financials

- Q2 query to Craig. Email was received.
- Northwestel package has been reduced from Business II to Business I. This was the only budgetary issue that needed to be addressed.
- Motion 03 08-22: Mickey motions to approve the July financials, Matt seconds, approved unanimously.

6.2. Administrator's Update

- Owl setup complete. New vacuum and new wireless mouse for office purchased.
- Reloadable MC balance at half. As per board's previous decision to use up the balance: Action Item 03: Admin to look into new MC for when the balance runs out – need to be able to use it for Google Meets payments.

7. Updates or Additions

8. Action Log Review

9. Next Meeting Dates

- Dark Sky Festival: Sept 16th-17th
- September Board Meeting: Sept 27th

- October Board Meeting: Oct 25th

10. Adjournment 8:15pm

- Motion 04 08-22: Robin motions to adjourn, Mickey seconds, approved unanimously.

Chair or Vice-Chair

Administration