



Kluane National Park Management Board
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Meeting Minutes 04-21
April 20, 2021
KNPMB Office

1. Call to Order 5:43p.m.

In Attendance – Robin Chambers – Chair (phone), Elsabe Kloppers, Pauly Sias (phone), Linaya Workman (phone), Ellen Bielawski (phone), Christa Egli and Sylvie Gewehr.

2. Review and approve draft Agenda 04-21

Motion 01-04-21: Mickey B. moves to adopt the agenda with the addition of a discussion about Ryan Long's expiring position to New Business. Ryan L. seconds.

3. Review and approve draft Minutes 03-21

Motion 02-04-21: Pauly S. moves to accept the minutes 03-21 as presented. Robin C. seconds the motion. Approved unanimously.

4. Old Business

4.1. Action Log Review

- 4.1.1 Action items 03-06-18, 03-01-20, 01-10-20, 02-10-20, 03-10-20, and 01-02-21 have been completed.
- 4.1.2 05-02-20 Administrator to contact ARRC & board members re future training - ongoing.

4.2. Chair's Update

- 4.2.1 Formal welcome of new admin assistant Christa E. and federal board member Ellen B.
- 4.2.2 Signing Authorities are complete: Robin, Elsabe, Christa, Pauly, Michael, Ellen

4.3. Site Manager's Update

- 4.3.1 Development of remediation plan to be completed by November 2021, tender package completed over winter, remediation project to begin Spring 2022
- 4.3.2 Discussion on working with CAFN on Kokanee project & Forest Health Project. Five year plan is to bring fire back to the landscape/park.
- 4.3.3 Closed last year's contribution agreement. Put new contribution agreement in place.
- 4.3.4 Discussion on occupational health and safety during COVID season.
- 4.3.5 Discussions about site prepping for the seasons.

4.4 Discussion on Heritage Policies and Legislation

- 4.4.1 Draft review proposed for April 22nd 2021. Robin & Elsabe to attend.

4.5 Status update on Bison & Grizzly meetings

4.5.1 Discussion on Bison Meeting: Elsabe attended

4.5.2 Discussion on Grizzly Meeting: no dates on agenda.

4.6 Pika Discussion

4.6.1 At the moment the board will not be commenting.

5. Finance and Administration

5.1. March 2021 Financials Review

March financials completed. Budget summary up to March completed. Nothing outstanding.

Action Item 01-04-21: Approve end of year financials at next meeting.

5.2 Budget created based on proposed amount of the new contribution agreement.

Action Item 02-04-21: Approve budget at next meeting.

5.3 Administrator's Update

Sylvie and Christa working together on training.

6. New Business

6.1 Workplan 2021-2022

Elsabe: A board workplan needs to be created including items to focus on for the following year. Linaya: Review final agreement & review items within mandate such as harvest data etc. Elsabe: Create outreach plan re what the public communications might be.

6.2 Website Updates

Update to Action Item 03-06-18: Photo and bio still required from Ellen & Christa. These and photos from Ryan & Robin all need to be added to the website.

Action Item 03-04-21: Update website information with new clear language, explanation of what board does, titles and names etc. Update photos etc.

6.3 Management Plan Review

New draft supplied by Linaya. Members to go over draft between now and next mtg. Discussion about letter from minister, Linaya to look into.

6.4 Expiring Membership

Action Item 04-04-21: Draft letter to CAFN Chief Re Ryan Long's renewal letter.

Action Item 05-04-21: Confirm all board member appointment dates.

7. Updates or Additions

Elsabe: Discussion on Hut to Hut / Yukon Huts

8. Next Regular Meeting Dates

Tuesday May 18th, 2021 at 5:30pm, KNPMB Office

June 15th or 22nd, 2021 at 5:30pm, KNPMB Office

9. Adjournment at 7:20 p.m.